

Email

PT. B. D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

No. UHSR/Acad./B-I/2022/ 5527-45
To

Dated: 08/07/22

All Director(s)/Dean(s)/Principal(s),
Of all Govt./Private Medical & Dental Colleges
Constituent/affiliated to Pt. B. D. Sharma UHS, Rohtak.

SUBJECT: REVISED TIMELINE FOR SUBMISSION OF THESIS PROTOCOL AND THESIS FOR MD/MS/MDS/DM/ MCH. COURSES.

Please find enclosed herewith the approved agenda item No. 45.26. alongwith minutes of 45th meeting of Executive Council of the University held on 27.06.2022 on the subject mentioned above for kind information and necessary action.

Enc:- As Above


Superintendent (Academic)
For Dean Academic Affairs

Endst. No. UHSR/Acad/B-I/2022/ 5546-50

Dated:- 08/07/22

Copy of above is forwarded to the following for information & necessary action please:-

1. The Controller of Examinations, Pt. B. D. Sharma UHS, Rohtak.
2. The Superintendent(R&A), Pt. B. D. Sharma UHS, Rohtak.
3. PA to Vice-Chancellor for kind information of Hon'ble Vice-Chancellor.
4. Secretary to Registrar for kind information of the Registrar.
5. Official Concerned, A-III, Academic Branch, UHS, Rohtak

Enc:- As Above


Superintendent (Academic)
For Dean Academic Affairs



Minutes of the 45th Meeting of the Executive Council of Pt. B. D. Sharma University of Health Sciences, Rohtak held on 27.06.2022.

approval, please. The Academic Council considered the proposal and resolved to recommend the same to the Executive Council for consideration and approval **with the amendment to delete the proposal to earmark one seat for in service Govt. Doctors (HCMS cadre Doctors)**. Hence, the matter was placed before the Executive Council for consideration and approval please.

The Executive Council considered and approved the recommendations of the Academic Council. It was further resolved that the approval of the Government be also obtained before starting the course.

(Action by Dean Academic Affairs)

AGENDA ITEM NO. 45.25

TO CONSIDER AND APPROVE THE PROPOSAL REGARDING DELETION OF PROVISION OF PERMANENT AFFILIATION UNDER CLAUSE 29 (POINT NO. 3) FROM THE FEE STRUCTURE OF THE ORDINANCE ON CONDITION OF AFFILIATION OF COLLEGES AND INSTITUTIONS TO THE PRIVILEGES AND WITHDRAWAL OF SUCH PRIVILEGES.

It is submitted that as per Clause 29 (Point 3) (Annexure-45.25/A) of the Ordinance on "condition of affiliation of colleges and Institutions to the privileges and withdrawal of such privileges", some Colleges applied to the University for granting Permanent Affiliation. Permanent affiliation is to be granted to a college where regulatory body is not in existence and State Govt. has issued NOC to start the course.

But where year to year permission is granted by the Regulatory Body/Council to College/Institution, permanent affiliation can't be granted by the University. Provisional affiliation has to be for the period, permission is given by the Apex Body/ Regulatory Body. In case, if university grants permanent affiliation to a College and Regulatory Body/Council declines the permission to College for running the course, then it would not be possible for the University to withdraw the permanent affiliation and it will create unnecessary litigation. Therefore, provision of permanent affiliation under clause 29 (Point 3) may be deleted from the fee structure of the Ordinance on " the condition of affiliation of Colleges and institutions to the privileges" for (i) Medical/Dental (ii) Pharmacy/ Ayurveda/ BHMS/ B.Physiotherapy & (iii) B.Sc (N)/ P.B. B.Sc. (N)/ M.Sc (N) Courses and withdrawal of such privileges". The matter was considered by the University Authorities and ordered to place the same before the Academic Council.

The item was placed before the Academic Council for consideration and approval. The Academic Council considered the proposal for deletion of provision of 'Permanent Affiliation Fee' under clause 29 at Sr. No.3 for (i) Medical/Dental (ii) Pharmacy/ Ayurveda / BHMS/ B. Physiotherapy and (iii) B.Sc (N)/ P.B. B.Sc.(N)/ M.Sc (N) and other Courses from the Ordinance and resolved to recommend the same to the Executive Council for consideration and approval. Hence, the matter was placed before the Executive Council for consideration and approval please

The Executive Council considered and approved the recommendations of the Academic Council.

(Action by Dean Academic Affairs)

AGENDA ITEM NO. 45.26

TO CONSIDER & APPROVE THE REVISED TIMELINE FOR SUBMISSION OF THESIS PROTOCOL AND THESIS FOR MD/MS/MDS/DM/ MCH. COURSES.

It is submitted that agenda item No. 79 of 23rd meeting of Executive Council approved the calendar for submission of thesis (Annexure 45.26/A). Incharge, Medical Education Unit, Pt. B. D. Sharma PGIMS, Rohtak has stated that there is a general census that the thesis plan presentation by PG students at multiple level does not add to the quality. Also it is wastage of resources in term of paper, efforts and precious time of students and medical teachers, that otherwise can be spent in teaching and patient care. In view of this, following revised calendar for submission of thesis protocol and thesis for MD/MS/MDS/DM/M.Ch. courses is proposed as under:-

Steps	Existing	Proposed
1	Allotment of thesis supervisor/co-supervisor-	No change

(Handwritten signature)



Minutes of the 45th Meeting of the Executive Council of Pt. B. D. Sharma University of Health Sciences, Rohtak held on 27.06.2022.

Steps	Existing	Proposed
	Within one month of admission to the PG course by rotation among the eligible PG teachers by draw of lots as per guidelines” issued by the University.	
2	Submission of thesis protocol in the office of Dean of the concerned College.- By 30 th September of 1 st year (All thesis protocols must be discussed at the departmental level with the faculty members before submission in the office of Dean of the concerned College).	Within next 05 months- All thesis protocols must be discussed at the departmental level with the faculty members under the guidance of HOD and HOD to send the approved thesis plan protocols to the chairperson PGBOS of the concerned subject by email .
3	Presentation of the thesis protocols before the PG Cell of the concerned College including representative of the ethical Committee and Bio-Statistics.- By 31 st October of 1 st year.	Deleted
4	Submission of revised copies of thesis protocol (after incorporating suggestions by PG Cell) in the office of Dean of the concerned College.- By 15 th November of 1 st year.	Deleted
5	Convening of a meeting of Institutional Ethics Committee for Human Research for clearance of thesis protocols and issuance of a certificate for ICE-HR – By 30 th November of 1 st year.	Later (after approval of thesis plan protocols by the concerned PGBOS)
6	Submission of all thesis protocols in the office of the Controller of Examinations.- By 15 th December of 1 st year.	Within next 01 week- Chairperson PGBOS to send E copy of the thesis plan protocols submitted by the departments of all medical colleges to the members of the concerned PGBOS.
7	Evaluation of thesis protocols by the chairman PG board of Studies of the concerned department.- By 31 st December of 1 st year.	Within next 01 month- PGBOS, including external members and experts to evaluate all thesis protocols (including revisions, if any) and Chairperson PGBOS to send the list of final thesis plans to the Deans of Medical colleges by email only .
8	Approval of thesis protocols by the Dean of the concerned Faculty.- By 15 th January of 1 st year.	Not required Within next 01 week – Submission of final plan (Soft & Hard copy) to be submitted by the student to BREC (Ethical committee of the concerned college).
9		Within next 01 month - Ethical Committee evaluate all thesis protocols (including revisions, if any suggested by BREC) and send the final approved list to COE, UHSR
10	Issuance of approval letters for protocols by the Controller of Examinations.- By 31 st January of 1 st year.	Same Within next 15 days to the Deans of all concerned colleges for the onward transmission to the concerned departments of



Minutes of the 45th Meeting of the Executive Council of Pt. B. D. Sharma University of Health Sciences, Rohtak held on 27.06.2022.

Steps	Existing	Proposed
		the college.
11	Start of the research work by the PGs – By 1st February of 1st year	Start of the research work by the PGs by 10 th month of the start of academic session
12	Late fee for delay in submission of thesis protocol – Rs. 1000/- per week upto four weeks, after that Rs. 2000/- per week for the next four weeks.	No Change
13	Mid-term presentation of the thesis work in the respective departments and submission of progress report to the Dean of the respective College – During the month of May (End of 1st year of PG courses.)	*First presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College six months after the start of thesis work.
14	Final presentation of the thesis work in the respective departments and submission of progress report to the Dean of the respective college – During the month of January (during 2nd year of PG courses)	Second presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College six months after the First presentation of thesis work.
15	Submission of 03 Hard copies and 02 CDs of thesis in the Office of the Controller of Examinations.- By 30th April (End of 2nd year of PG Course)	Submission of 01 Hard copy and 02 CDs of thesis in the Office of the Controller of Examinations within 09 months before final examination.
16	Late fee for delay in submission of thesis. <ul style="list-style-type: none">• Rs. 2500/- Upto 15th May (beginning of 3rd year of PG Course)• Rs. 5000/- Upto 31st May (beginning of 3rd year of PG Course)• Rs. 7500/- Upto 15th June (beginning of 3rd year of PG Course)• Rs. 10000/- Upto 30th June (beginning of 3rd year of PG Course)	<ul style="list-style-type: none">• Within 15 days of last date of thesis submission as stated above with the permission of Dean Academic Affairs with recommendation of thesis supervisor & Head of concerned Department without any late fee.• Rs. 5000/- (upto next 30 days)
17	-	THESIS EVALUATION – E-copy to be sent to 02 Externals Evaluators only within one month of submission of thesis by Controller of Examination, UHS, Rohtak.

*Every department to constitute a thesis review committee for MD/MS/MDS/ DM/M.Ch. course. This committee would conduct meeting as detailed above to review the progress of thesis work of PG students. The minutes of the meeting (with details of progress of thesis work of the PG students) should be sent to the office of Dean within next 15 days of the conduct of the meeting.

The matter was placed before the Academic Council for consideration and recommendation to Executive Council for consideration and approval please.

The Academic Council considered the proposal and resolved to amend as under:-



Minutes of the 45th Meeting of the Executive Council of Pt. B. D. Sharma University of Health Sciences, Rohtak held on 27.06.2022.

1.	Allotment of thesis supervisor/co-supervisor:- Within one month of admission to the PG course by rotation among the eligible PG teachers by draw of lots as per guidelines issued by the University.
2.	Within next 05 months- All thesis protocols must be discussed at the departmental level with the faculty members under the guidance of HOD and HOD to send the approved thesis plan protocols to the chairperson PGBOS of the concerned subject by email.
3.	Within next 01 week- Chairperson PGBOS to send E copy of the thesis plan protocols submitted by the departments of all medical colleges to the members of the concerned PGBOS.
4.	Within next 01 month- PGBOS, including external members and experts to evaluate all thesis protocols (including revisions, if any) and Chairperson PGBOS to send the list of final thesis plans to the Deans of Medical colleges by email only.
5.	Within next 01 week – Submission of final plan (Soft & Hard copy) to be submitted by the student to Biomedical Research Ethics Committee (BREC) (Ethical committee of the concerned college).
6.	Within next 01 month - Ethics Committee evaluate all thesis protocols (including revisions, if any suggested by BREC) and send the final approved list to Controller of Examinations, UHS, Rohtak. The meeting of IEC should be held every month. If any query is raised by Ethics Committee, it may need revision of protocol, which should be done within two weeks.
7.	Issuance of approval letters for protocols by the Controller of Examinations:- Within next 15 days to the Deans of all concerned colleges for the onward transmission to the concerned departments of the college.
8.	Start of the research work by the PGs by 10th month of start of academic session
9.	Late fee for delay in submission of thesis protocol:- Rs. 1000/- per week upto four weeks, after that Rs. 2000/- per week for the next four weeks.
10.	First presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College by 15 months from the start of session.
11.	Second presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College six months after the First presentation of thesis work.
12.	Submission of 01 Hard copy and 02 CDs of thesis in the Office of the Controller of Examinations within 09 months before final examination.
13.	Late fee for delay in submission of thesis:- <ul style="list-style-type: none">• <u>Within one month of last date of thesis submission as stated above with the permission of Dean Academic Affairs with recommendation of thesis supervisor & Head of concerned Department without any late fee.</u>• <u>Rs. 5000/- (upto next two months)</u>
14.	THESIS EVALUATION:- E-copy to be sent to 02 External Evaluators only within one month of submission of thesis by Controller of Examination, UHS, Rohtak.

The Academic Council further resolved to recommend the proposal with amendments to the Executive Council for consideration and approval. Hence, the matter was placed before the Executive Council for consideration and approval please.

The Executive Council considered and approved the recommendations of the Academic Council. It was further resolved that relaxation be given in implementation of condition No.1 i.e. 'Allotment of thesis Supervisor/Co-supervisor' for the session 2021-22 and the same will be considered within one month of the joining of last candidate in the speciality/department only during this session.

(Action by Dean Academic Affairs)

TO CONSIDER & APPROVE THE REVISED TIMELINE FOR SUBMISSION OF THESIS PROTOCOL AND THESIS FOR MD/MS/MDS/DM/ MCH. COURSES.

It is submitted that agenda item No. 79 of 23rd meeting of Executive Council approved the calendar for submission of thesis (**Annexure 45.26/A**). Incharge, Medical Education Unit, Pt. B. D. Sharma PGIMS, Rohtak has stated that there is a general census that the thesis plan presentation by PG students at multiple level does not add to the quality. Also it is wastage of resources in term of paper, efforts and precious time of students and medical teachers, that otherwise can be spent in teaching and patient care. In view of this, following revised calendar for submission of thesis protocol and thesis for MD/MS/MDS/DM/M.Ch. courses is proposed as under:-

Steps	Existing	Proposed
1	Allotment of thesis supervisor/co-supervisor- Within one month of admission to the PG course by rotation among the eligible PG teachers by draw of lots as per guidelines" issued by the University.	No change
2	Submission of thesis protocol in the office of Dean of the concerned College.- By 30 th September of 1 st year (All thesis protocols must be discussed at the departmental level with the faculty members before submission in the office of Dean of the concerned College).	Within next 05 months- All thesis protocols must be discussed at the departmental level with the faculty members under the guidance of HOD and HOD to send the approved thesis plan protocols to the chairperson PGBOS of the concerned subject by email.
3	Presentation of the thesis protocols before the PG Cell of the concerned College including representative of the ethical Committee and Bio-Statistics.- By 31st October of 1st year.	Deleted
4	Submission of revised copies of thesis protocol (after incorporating suggestions by PG Cell) in the office of Dean of the concerned College.- By 15th November of 1st year.	Deleted
5	Convening of a meeting of Institutional Ethics Committee for Human Research for clearance of thesis protocols and issuance of a certificate for ICE-HR - By 30th	Later (after approval of thesis plan protocols by the concerned PGBOS)

	November of 1st year.	460
6	Submission of all thesis protocols in the office of the Controller of Examinations.- By 15th December of 1st year.	Within next 01 week- Chairperson PGBOS to send E copy of the thesis plan protocols submitted by the departments of all medical colleges to the members of the concerned PGBOS.
7	Evaluation of thesis protocols by the chairman PG board of Studies of the concerned department.- By 31st December of 1st year.	Within next 01 month- PGBOS, including external members and experts to evaluate all thesis protocols (including revisions, if any) and Chairperson PGBOS to send the list of final thesis plans to the Deans of Medical colleges by email only.
8	Approval of thesis protocols by the Dean of the concerned Faculty.- By 15th January of 1st year.	Not required Within next 01 week – Submission of final plan (Soft & Hard copy) to be submitted by the student to BREC (Ethical committee of the concerned college).
9		Within next 01 month - Ethical Committee evaluate all thesis protocols (including revisions, if any suggested by BREC) and send the final approved list to COE, UHSR
10	Issuance of approval letters for protocols by the Controller of Examinations.- By 31st January of 1st year.	Same Within next 15 days to the Deans of all concerned colleges for the onward transmission to the concerned departments of the college.
11	Start of the research work by the PGs – By 1st February of 1st year	Start of the research work by the PGs by 10 th month of the start of academic session
12	Late fee for delay in submission of thesis protocol – Rs. 1000/- per week upto four weeks, after that Rs. 2000/- per week for the next four weeks.	No Change
13	Mid-term presentation of the thesis work in the respective departments and submission of progress report to the Dean of the respective College – During the month of May (End of 1st year of PG courses.)	*First presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College six months after the start of thesis work.
14	Final presentation of the thesis work in the respective departments and submission of progress report to the Dean of the respective college – During the month of January (during 2nd year of PG courses)	Second presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College six months after the First presentation of thesis work.
15	Submission of 03 Hard copies and	Submission of 01 Hard copy and 02

	02 CDs of thesis in the Office of the Controller of Examinations.- By 30th April (End of 2nd year of PG Course)	CDs of thesis in the Office of the Controller of Examinations within 09 months before final examination. (90)
16	Late fee for delay in submission of thesis. <ul style="list-style-type: none"> • Rs. 2500/- Upto 15th May (beginning of 3rd year of PG Course) • Rs. 5000/- Upto 31st May (beginning of 3rd year of PG Course) • Rs. 7500/- Upto 15th June (beginning of 3rd year of PG Course) • Rs. 10000/- Upto 30th June (beginning of 3rd year of PG Course) 	<ul style="list-style-type: none"> • Within 15 days of last date of thesis submission as stated above with the permission of Dean Academic Affairs with recommendation of thesis supervisor & Head of concerned Department without any late fee. • Rs. 5000/- (upto next 30 days)
17	-	THESIS EVALUATION – E-copy to be sent to 02 External Evaluators only within one month of submission of thesis by Controller of Examination, UHS, Rohtak.

*Every department to constitute a thesis review committee for MD/MS/MDS/DM/M.Ch. course. This committee would conduct meeting as detailed above to review the progress of thesis work of PG students. The minutes of the meeting (with details of progress of thesis work of the PG students) should be sent to the office of Dean within next 15 days of the conduct of the meeting.

The matter was placed before the Academic Council for consideration and recommendation to Executive Council for consideration and approval please. **The Academic Council considered the proposal and resolved to amend as under:-**

1.	Allotment of thesis supervisor/co-supervisor:- Within one month of admission to the PG course by rotation among the eligible PG teachers by draw of lots as per guidelines" issued by the University.
2.	Within next 05 months- All thesis protocols must be discussed at the departmental level with the faculty members under the guidance of HOD and HOD to send the approved thesis plan protocols to the chairperson PGBOS of the concerned subject by email.
3.	Within next 01 week- Chairperson PGBOS to send E copy of the thesis plan protocols submitted by the departments of all medical colleges to the members of the concerned PGBOS.
4.	Within next 01 month- PGBOS, including external members and experts to evaluate all thesis protocols (including revisions, if any) and Chairperson PGBOS to send the list of final thesis plans to the Deans of Medical colleges by email only.
5.	Within next 01 week – Submission of final plan (Soft & Hard copy) to be submitted by the student to Biomedical Research Ethics Committee (BREC)

	(Ethical committee of the concerned college). (402)
6.	Within next 01 month - Ethics Committee evaluate all thesis protocols (including revisions, if any suggested by BREC) and send the final approved list to Controller of Examinations, UHS, Rohtak. The meeting of IEC should be held every month. If any query is raised by Ethics Committee, it may need revision of protocol, which should be done within two weeks.
7.	Issuance of approval letters for protocols by the Controller of Examinations:- Within next 15 days to the Deans of all concerned colleges for the onward transmission to the concerned departments of the college.
8.	Start of the research work by the PGs by 10th month of start of academic session
9.	Late fee for delay in submission of thesis protocol:- Rs. 1000/- per week upto four weeks, after that Rs. 2000/- per week for the next four weeks.
10.	First presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College by 15 months from the start of session.
11.	Second presentation of thesis work in the respective departments and submission of progress report to the Deans of the respective College six months after the First presentation of thesis work.
12.	Submission of 01 Hard copy and 02 CDs of thesis in the Office of the Controller of Examinations within 09 months before final examination.
13.	Late fee for delay in submission of thesis:- <ul style="list-style-type: none"> • Within one month of last date of thesis submission as stated above with the permission of Dean Academic Affairs with recommendation of thesis supervisor & Head of concerned Department without any late fee. • Rs. 5000/- (upto next two months)
14.	THESIS EVALUATION:- E-copy to be sent to 02 External Evaluators only within one month of submission of thesis by Controller of Examination, UHS, Rohtak.

The Academic Council further resolved to recommend the proposal with amendments to the Executive Council for consideration and approval.

Hence, the matter is placed before the Executive Council for consideration and approval please.

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Annexure 4596/A



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**AGENDA ITEM NO.79
TO APPROVE THE CALENDAR FOR SUBMISSION OF THESIS**

The Executive Council in its meeting held on 21.03.2012 vide agenda item No. 29 had approved that "the candidates admitted to MD/MS/DM/M.Ch. & MDS degree courses for the session 2012 shall submit their theses plan within six months of the joining their courses. They will have to submit the thesis six months before the commencement of their theory examination".

In most of the premier institutions all over the country, the PG students have to submit their theses one year prior to the commencement of their university examinations. It is beneficial to students as they get sufficient time for preparation for the final University examination and also for writing the research paper from their theses work and its publication, poster/paper presentation in conferences (which is also a pre-requisite and a mandatory requirement before allowing a PG student for appearing in the University examination).

Therefore, it was proposed that all the Medical and Dental institutions affiliated to the University shall constitute a PG Cell in their respective institutions for monitoring the progress of PG thesis work. PG Cell shall comprise of Pre-Clinical, Para-Clinical, Medical & allied, Surgical and allied and Medical & Surgical Superspeciality wings. Each wing shall have a Co-ordinator and one teacher from each of the department in the wing and a representative from Institutional Ethical Committee and a faculty from Biostatistics. The PG Cell shall follow the uniform calendar as proposed below for fixing up various timelines for submission of theses protocols and thesis for various MD/MS/MDS & DM/M.Ch. degree courses being run in various medical and dental institutions affiliated to the University:-

	For MD/MS & MDS Courses	For DM/M.Ch courses
• Allotment of thesis supervisor/ co-supervisor	Within one month of admission to the PG course by rotation among the eligible PG teachers by draw of lots as per guidelines* issued by the University.	Within one month of admission to the PG course by rotation among the eligible PG teachers by draw of lots as per guidelines* issued by the University.
• Submission of thesis protocol in the office of Dean of the concerned College.	By 30 th September of 1 st year (All thesis protocols must be discussed at the departmental level with the faculty members before submission in the office of Dean of the concerned College.	By 30 th November of 1 st year (All thesis protocols must be discussed at the departmental level with the faculty members before submission in the office of Dean of the concerned College.
• Presentation of the thesis protocols before the PG Cell of the concerned College including representative of the Ethical Committee and Biostatistics.	By 31 st October of 1 st year.	By 31 st December of 1 st year.

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	For MD/MS & MDS Courses	For DM/M.Ch courses
• Submission of revised copies of theses protocol (after incorporating suggestions by PG Cell) in the office of Dean of the concerned College.	By 15 th November of 1 st year.	By 15 th January of 1 st year.
• Convening of a meeting of Institutional Ethics Committee for Human Research for clearance of thesis protocols and issuance of a certificate for IEC-HR.	By 30 th November of 1 st year	By 31 st January of 1 st year
• Submission of all thesis protocols in the office of Controller of Examinations.	By 15 th December of 1 st year	By 15 th February of 1 st year
• Evaluation of thesis protocols by the Chairman PG Board of Studies of the concerned department.	By 31 st December of 1 st year	By 28 th February of 1 st year
• Approval of thesis protocols by the Dean of the concerned Faculty.	By 15 th January of 1 st year	By 15 th March of 1 st year
• Issuance of approval letters for protocols by the Controller of Examinations.	By 31 st January of 1 st year	By 31 st March of 1 st year
• Start of the research work by the PGs	By 1 st February of 1 st year	By 1 st April of 1 st year
• Late fee for delay in submission of thesis protocol	Rs. 1000/- per week up to four weeks, after that Rs. 2000/- per week for the next four weeks	Rs. 1000/- per week up to four weeks, after that Rs. 2000/- per week for the next four weeks
• Mid term presentation of the thesis work in the respective departments and submission of progress report to the Dean of the respective college	During the month of May (End of 1 st year of PG courses).	During the month of September (End of 1 st year of PG courses).
• Final presentation of the thesis work in the respective departments and submission of progress report to the Dean of the respective college	During the month of January (during 2 nd year of PG courses)	During the month of May (during 2 nd year of PG courses)
• Submission of 03 hard copies and 02 CDs of thesis in the Office of Controller of Examinations.	By 30 th April (End of 2 nd year of PG course)	By 31 st August (End of 2 nd year of PG course)

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	For MD/MS & MDS Courses	For DM/M.Ch courses
• Late fee for delay in submission of thesis: Rs. 2500/-	Upto 15 th May (beginning of 3 rd year of PG Course)	Upto 15 th July (beginning of 3 rd year of PG Course)
Rs. 5000/-	Upto 31 st May (beginning of 3 rd year of PG Course)	Upto 31 st July (beginning of 3 rd year of PG Course)
Rs. 7500/-	Upto 15 th June (beginning of 3 rd year of PG Course)	Upto 16 th August (beginning of 3 rd year of PG Course)
Rs. 10000/-	Upto 30 th June (beginning of 3 rd year of PG Course)	Upto 31 st August (beginning of 3 rd year of PG Course)

*** Guidelines for allotment of PG thesis guide**

The PG students shall be allotted to the eligible PG thesis supervisors strictly by rotation by draw of lots. The entries for such allotment shall be made in the departmental register and shall be continued from one year to the next year. The allotment of PGs for next year to the eligible guides shall start after the teacher to whom the PG was allotted last year.

If the candidate is not able to submit the thesis by the due date even with late fee, he/she shall not be eligible to appear in the University examinations and shall be allowed to appear only in supplementary examinations, if otherwise eligible. This will be applicable for the PG students who will be admitted w.e.f. 2016-17 academic session onwards.

The agenda was placed before Academic Council in its meeting held on 25.02.2016. The Academic Council considered and approved the agenda with the following amendment:-

"That in table in columns of Mid term presentation and Final term presentation of the thesis work, the words "Dean, PGIMS/PGIDS" be replaced with the words "Dean of the respective College"

On the request of Deptt. of Orthopaedics PGIMS, the Dean Faculty in Surgery & Allied Deptts. has observed that students of Orthopedics Department should be allowed to submit their theses six months (instead of one year) before tenure completion date so as to incorporate authentic results evaluation as healing of musculo skeletal lesions including fractures take longer times, proper evaluation of results require atleast 1½ to 2 year of follow up.

After incorporating the proposed amendment, the same was placed before the Executive Council for consideration and approval.

The Executive Council resolved that the calendar for submission of thesis along with guidelines for PG Thesis Guide along with recommendations of the Academic Council be approved with the following amendment:-

In the first row of the table 'Allotment of thesis supervisor/co-supervisor' the words 'Within one month of admission' be replaced with the words 'Within one month of the last date of admission'.

(Action by Acad. Br. UHS)

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